



CLMA/KEYPOCC Spring Networking Event Tuesday, May 7, 2019 VENDOR INFORMATION

Dear Vendor Partner,

The Board of Directors of the Western Pennsylvania CLMA Chapter and KEYPOCC invite you to participate in our Spring Networking Event. This annual event is the premier gathering of local lab administrators, directors, supervisors, and decision makers. For this year's event, we have extended the vendor exhibit time and will be initiating efforts to maximize interaction time between vendors and attendees. We will also be accepting a credit card again this year for the table fee.

Event Information:

Where:	The Regional Learning Alliance 850 Cranberry Woods Drive Cranberry Township, PA 16066 (724)741-1000 www.therla.org	
Date:	Tuesday, May 7, 2019	
Time:	8:30am – 3:00pm	
Exhibit Set Up:	hibit Set Up: 8:00am – 8:30am	
Exhibit Time:	8:30am –3:00pm	
Exhibit Tear Down:	After 3:00pm	
Cost:	Payment by April 9, 2019:	
	\$425.00 – includes one (1) exhibit table and one (1) lunch	
	Payment after April 9, 2019:	
	\$475.00 – includes one (1) exhibit table and one (1) lunch	
	\$75.00 – additional exhibit table \$40.00 – additional lunch	

(The advance purchase of an exhibit table is required to attend the event.)

Vendor registration is required by Tuesday, April 23, 2019 and full payment made by the day of the event.

****Please complete and submit the attached form below to Christine McClure if paying by check or submit to Barb Day if paying by credit card (info below) to reserve your space at the event.****

We sincerely thank you for your continued support of this annual event!

VENDOR REGISTRATION FORM

CLMA/KEYPOCC Spring Networking Event Event Date - Tuesday, May 7, 2019

Registration Deadline: Tuesday, April 23, 2019

Vendor/Company Name:			
Representative/Contact Name:			
Contact Phone:			
Contact Email:			
Attendee #1:			
Attendee #2:			
Attendee #3:			
Attendee #4:			
@ \$425.00	One exhibit table + one lunch (i		
@ \$475.00	One exhibit table + one lunch (if paid after April 9, 2019)		
@ \$75.00	Additional exhibit table(s)		
@ \$40.00	Additional lunch(es)		
<u>\$</u>	Total Amount Submitted	(make check payable to W. PA. CLMA)	

Vendors sponsoring an event speaker will be provided one exhibit table and one lunch at no charge.

**For Registration and Payment by Credit Card please submit to: Barb Day at <u>bday@ExcelaHealth.org</u>

**For Registration and Payment by Check, please submit to:
Western Pennsylvania CLMA
Christine McClure
2247 Todd Road
Aliquippa, PA 15001
Phone: [412] 209-7391
Fax: [412] 209-7095
Email: cmcclure@itxm.org